



# Qualification Specification

## HABC Level 2 Award in Risk Assessment (QCF)

Qualification Number: 600/5826/2

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## HABC Level 2 Award in Risk Assessment (QCF)

### Introduction

This Qualification Specification is designed to outline all you need to know in order to offer this qualification in your centre. If you have any further questions, please contact your account manager.

### Qualification Details

The HABC Level 2 Award in Risk Assessment has been accredited by the regulators of England, Wales and Northern Ireland (Ofqual, Welsh Government and CCEA) and is part of the Qualifications and Credit Framework (QCF).

It is supported by Proskills, the Sector Skills Council for the process and manufacturing sector.

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### Key facts

<b>QAN:</b>	600/5826/2
<b>Learning Aim Reference:</b>	60058262
<b>Guided learning hours (GLH):</b>	6
<b>Credit Value:</b>	1
<b>Assessment Method:</b>	Multiple-choice examination

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### Qualification Overview

This qualification is designed to be an introduction to the principles of Risk Assessment. It covers why risk assessments are necessary, the legal requirements relating to risk assessments and simple processes for carrying out a risk assessment.

It is suitable for learners working in any environment who need to be more risk aware by raising their knowledge of risk in the workplace and basic things they can do to control it.

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### Entry Requirements

There are no pre-requisites for this qualification.

It is advised that learners have a minimum of Level 1 in literacy or numeracy or equivalent.

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### Qualification Structure

This qualification is made up of one mandatory unit. Details of all learning outcomes and assessment criteria can be found at the end of this specification document.

## Assessment Guidance

This qualification is assessed through a 20-question multiple-choice question examination. The duration of the examination is 30 minutes.

Successful learners must achieve a score of at least 13 out of 20.

Following the assessment, a list of results will be provided to the Centre Contacts stating whether learners have passed or failed. Certificates for successful learners will be dispatched for distribution by the Centre Contacts.

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## Age ranges

These qualifications are approved for delivery to learners aged 14+.

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## Geographical Coverage

These qualifications are suitable for learners in England, Wales or Northern Ireland.

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## Tutor Requirements

HABC require that Nominated Tutors have teaching experience and hold a qualification in the relevant subject area.

It is recommended that nominated tutors should have a minimum of a Level 3 Health and Safety or Risk Assessment qualification from a recognised awarding body, together with a training qualification.

***Suitable subject area qualifications/experience may include:***

- Degree or Dip HE in a related subject such as: Environmental Health, Occupational Health and Safety or one that contains elements of these subjects
- HNC/D in a related subject (as outlined above)
- Level 3 qualification in Health and Safety, or equivalent
- Level 3 qualification in Risk Assessment, or equivalent
- NEBOSH Diploma in Occupational Safety and Health
- NEBOSH National General Certificate in Occupational Safety and Health
- IOSH Managing Safety

***Suitable teaching qualifications include:***

- Level 3 or 4 PTLLS or above
- Diploma or Certificate in Education
- Bachelors or Masters Degree in Education
- City and Guilds Teachers Certificate or equivalent
- Level 3 or 4 NVQ in Training and/or Development
- HABC Level 3 International Award in Delivering Training (ADT), or equivalent

Nominated Tutors should also be able to demonstrate relevant experience and knowledge in a work context and provide evidence of engagement with the subject field and continuing professional development.

## Reasonable Adjustments and Special Considerations

HABC has measures in place for learners who require additional support. Please see the HABC Reasonable Adjustments Policy.

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## ID requirements

All learners must be instructed to bring photographic identification to the assessment to be checked by the invigilator/assessor. This instruction should be given ahead of the course/assessment when the learner registers and/or with any pre-course materials.

It is the responsibility of the centre to have systems in place to ensure that the person taking an examination/assessment is indeed the person they are purporting to be. All centres are therefore required to ensure that each learner's photographic identification is checked before they are allowed to undertake the examination/assessment and write the type of photo identification provided by each learner on the Learner List under "Identification Provided". HABC will accept the following as proof of a learner's identity:

- Valid Passport (any nationality)
- Signed UK Photo card Driving Licence
- Valid Warrant Card issued by HM Forces, Police
- Other photographic ID card, e.g. Employee ID Card (must be current employer), Student ID Card, Travel card.

For more information on learner ID requirements, please refer to the HABC Examination and Invigilation Regulations and Section 8 of the Core Manual.

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## Progression

Progression routes could include:-

- Level 3 Award in Risk Assessment (QCF)
  - Level 3 Award in Health and Safety in the Workplace (QCF)
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## Useful Websites

- <http://www.proskills.co.uk/>
  - <http://www.hse.gov.uk/>
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## Recommended Training Materials

*The Health and Safety Handbook (Level 2)*, Sprenger, Christian M.R. Highfield.co.uk Ltd

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**Unit 1: Principles of Risk Assessment**

Unit number: A/502/9726  
 Credit: 1  
 GLH: 6  
 Level: 2

Learning Outcomes	Assessment Criteria
<i>The learner will</i>	<i>The learner can</i>
<p><b>1. Understand why risk assessments are necessary for maintaining and improving standards of health and safety at work</b></p>	<p>1.1 State the main causes of work-related fatalities, injuries and ill health</p> <p>1.2 Outline the moral, legal and economic reasons for preventing accidents and ill health at work</p> <p>1.3 Define key terms associated with risk assessment in the context of health and safety at work including:</p> <ul style="list-style-type: none"> <li>• accident</li> <li>• near miss</li> <li>• accident triangle</li> <li>• hazard</li> <li>• risk</li> <li>• risk assessment</li> <li>• risk control hierarchy</li> <li>• suitable and sufficient</li> <li>• competence</li> </ul> <p>1.4 Outline the role of risk assessment in accident and ill health prevention</p>
<p><b>2. Understand the principles of risk assessment</b></p>	<p>2.1 Outline the legal requirements for risk assessment</p> <p>2.2 Describe a simple process for undertaking a risk assessment</p> <p>2.3 Give examples of occupational, environmental and human factors that can affect the level of risk from hazards at work</p> <p>2.4 Outline a method that can be used to prioritise risks</p> <p>2.5 Outline the requirements for providing information about, and records on, the results of a risk assessment</p>